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Keminsatama.fi/en/home/ -webpage feedback function

- concerns the internet pages www.keminsatama.fi and www.portofkemi.fi

The purpose of processing personal data

The purpose of the feedback form is to give the user of the webpage an opportunity to contact the employees of Port of Kemi and give feedback. In order of being able to answer the feedback given, the user's contact information is requested. The processing of personal data is based on the permission given by the user specifically for this purpose. Personal data is processed appropriately in accordance with personal data rules and legislations.

Data content of the register

The contact information the user of the webpage has given is stored in a data file. Data fields of the feedback form are name, address, postal code and -city, phone number, email address and the message field. The data fields are equal both in Finnish and English forms.

Data sources

The user of the web page approves the collection of the personal data given with the feedback form when sending the form. The data is transferred to a database administered by the Port of Kemi where the data is stored only when a feedback is sent.

Data disclosures

Personal data is not disclosed nor transferred outside the Port of Kemi, EU or EEA. Single feedback message can be assigned to an employee of Port of Kemi whose expertise is required to answer the feedback given, or to whom the feedback is addressed. Data can be disclosed to authorities if a request is based on national or EU laws.



Deletion of the data The personal data given with the feedback form is stored for four years.

Protection of the data

A. Manual data: Digital data is printed out only when necessary. The paper prints are destroyed immediately after the procedures needed are done. Personal data on paper is processed in a locked facility with restricted access.

B. Digital data: the rights for reading, sending and deleting of the feedback sent to Port of Kemi is limited to an employee of Port of Kemi in charge of internet services. The network and the server of Port of Kemi are protected according to rules and regulations and have restricted access. Logging in to the system requires a personal access identification. The office of the controller of the data is located inside ISPS security zone.

Right to claim the correction of the data stored

By the claim of the registered person, the controller corrects, deletes or completes the collected personal data that is incorrect, unnecessary, incomplete or obsolete. The processing of the personal data is based on the permission given by the registered person. The registered person has the right to retract the permission and claim for the deletion of personal data concerning the registered person.

